



## About the course

### ADV. Excel

- > Introduction to Excel & Basic Understanding
- > Mathematical Functions
- > Date & Time Function
- > Text Functions & Data Validation
- > Statistical Function & Other Functions
- > Logical Functions
- > Lookup & Reference Functions
- > Pivot Table and Charts, Import and Export data



All materials, textbooks etc.  
required will be provided

Duration of the course  
would be 2 and half hours a day up to  
90 days (Only working days from Mon- Fri)

#### Specifications:

1. Limited strength per batch not exceeding 15 students
2. Concentrating all the students
3. Experiencing original applications
4. Thorough understanding of practical approach



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